



Davis Lake Fire District, Inc.

SPRINGVILLE, AL

Monthly Board Meeting September 18, 2023



Present: Chairman Don Gilmore, Vice Chairman Don Toole, Pam Lyon, Sandra Wolfe, Teri Durham, Jeff Hawkins

Absent: Greg Bevel

Guests: Paul Payne, firefighter Ben Milam

Meeting called to order at 7:08 pm by Vice Chairman Toole

Opening prayer led by Jim Garrett

1. Jim Garrett moved to approved the August 21, 2023 board meeting minutes as presented. Jeff Hawkins seconded. Motion passed.
2. Bank balances as of August 31, 2023 are: PNC \$18,112.87, PNC Money Market \$7,108.30, Regions \$46,508.00 and Truist \$73,670.84.
3. Vice Chairman Toole reports a credit card from Truist Bank has been issued to Chief Littleton.
4. On behalf of Chief Littleton, Firefighter Dale Trottier reports DLFD responded to 18 calls since the last board meeting. Year to date 175.
5. DLFD is in receipt of the Forestry Grant check in the amount of \$11,500.00 to be deposited into the Truist account.
6. DLFD is in receipt of \$5,000.00 from the St Clair Co EMS penalty fund to be deposited into the Truist account. Funds were used to purchase medical supplies.
7. Grant update. Vice Chairman Toole recommends purchasing Motorola radios with the FEMA grant funds and will discuss with Chief Littleton.
8. Chairman Don Toole moved to purchase the Motorola radios. Teri Durham seconded. Motion passed.
9. Website update. Updated as needed.
10. Labor Day BBQ sales total \$3,314.00. BBQ sales \$3,241.50, 66 butts and 29 ribs. \$72.50 in donations.
11. DLFD vehicle 1791 has been sold for \$1,200.00 to Hawk Ridge Volunteer Fire Department.
12. DLFD's non-discrimination policy has been submitted to FEMA on 9/13/2023. Teri Durham moved to accept the submission. Jeff Hawkins seconded. Motion passed.
13. Jim Garrett moved to approve the DLFD Asset Inventory Management Policy and Procedure as well as the DLFD Record Retention Policy. Sandra Wolfe seconded. Motion passed.
14. Discussion of a DLFD capital investment account for equipment purchases tabled until the October 16, 2023 board meeting.
15. DLFD yard sale dates are 9/21/2023 and 9/22/2023 from 8am until 4pm and 9/23/2023 from 8am until 3pm.
16. DLFD is in receipt of \$8,288.45 from the St Clair County Commission to be applied to the purchase of the Motorola radios.
17. Fundraising committee volunteers are Sandra Wolfe, Pam Lyon, Chairman Don Gilmore, Ann Gilmore? Jim Garrett.
18. Election committee volunteers are Chairman Don Gilmore, Jim Garrett, Sandra Wolfe, Jeff Hawkins and Vice Chairman Don Toole.
19. Bylaws committee volunteers are Chairman Don Gilmore, Teri Durham, Chief Eric Littleton, Vice Chairman Don Toole and Jim Garrett.
20. Firefighter Dale Trottier reports on behalf of Chief Littleton. For the Springville Homecoming parade on 9/22/2023, DLFD will have one fire truck and the Kubota all-terrain vehicle with Smokey the bear. Has a PCard been issued to the Chief from Truist and PNC? The Chief has been issued a PCard for PNC Bank. He will have to get the PIN number from PNC Bank. He has also been issued a PCard from Truist Bank. Chief Littleton would like to use the Forestry Grant funds towards the purchase of a rescue/pickup truck. The \$5,000.00 received from the St Clair Co EMS penalty fund has been used to purchase medical supplies. Chief Littleton would like to purchase 2 locking metal cabinets to house the newly acquired FEMA radios and to store medical supplies at a later date.
21. Jim Garrett moved local offers for the sale of DLFD unit 1792 be accepted until November 1, 2023. If no local offers are received, DLFD will advertise the sale of 1792 nationwide. Teri Durham seconded. Motion passed.

22. Jim Garrett moved to adjourn. Chairman Gilmore seconded. Motion passed.
23. Meeting adjourned @ 8:03 pm following the Pledge of Allegiance.